

**CASTLE COMMUNITY MEETING**

**WEDNESDAY, 13 MAY 2026**

**Held at: City Hall, 115 Charles Street, Leicester, LE1 1FZ - Meeting Room G.04,  
Ground Floor.**

**ACTION LOG**

Present:

Councillor Gregg  
Councillor Kitterick  
Councillor Sahu

<b><u>NO.</u></b>	<b><u>ITEM</u></b>	<b><u>ACTION REQUESTED AT MEETING</u></b>
<b>1.</b>	<b>AGENDA</b>	PLEASE SEE ATTACHED.
<b>2.</b>	<b>ACTION LOG</b>	PLEASE SEE ATTACHED.



# Minute Item 2

## ACTION LOG

Castle Ward Community Meeting:

Wednesday 13<sup>th</sup> May 2026

6.30pm – 8.15pm

Meeting Room G.04, City Hall, 115 Charles Street, Leicester, LE1 1FZ



### Present

Cllr Mick Gregg  
Cllr Patrick Kitterick (Chair)  
Cllr Liz Sahu  
Leicestershire Police – PC Des Bausor, PC Oliver Carpenter, PC Georgia Wilson  
Community Safety – Alpa Shah, Ivan Liburd  
Highways – Rupert Bedder  
Ward Community Engagement Officer (WCEO) – Punum Patel  
Residents - 3

### Apologies

Festivals and Events Team

Item	Action to note	Who
1.	<b>Introductions, Apologies and Declarations. Councillors Feedback</b>	
	<ul style="list-style-type: none"><li>The Chair, Cllr Kitterick opened the meeting and welcomed everyone.</li><li>No declarations were noted.</li><li>The meeting noted an update from Councillors including current concerns, issues within the ward and the community payback scheme.</li><li>Residents to contact Cllrs with suggestions for community payback scheme projects.</li></ul>	Residents
2.	<b>Local Policing update</b>	
	<ul style="list-style-type: none"><li>The meeting noted an update from Local Police including neighbourhood beat priorities, work undertaken in and around the cultural quarter and Clarendon Park, current operations and outcomes, ongoing issues, ex-NCP car park issues and how these are being addressed.</li><li>Request to look into medicine bottle paraphernalia at Clarendon Park Gardens.</li><li>Residents to keep reporting dangerous and obstructive parking and driving to 101 or <a href="mailto:parking.enforcement@leicester.gov.uk">parking.enforcement@leicester.gov.uk</a></li><li>Residents to report crime to the Police via 101 or online at <a href="http://www.leics.police.uk/reportcrime">www.leics.police.uk/reportcrime</a></li><li>More information about the area can be found at <a href="http://www.leics.police.uk/area/your-area">www.leics.police.uk/area/your-area</a> search City Centre, Cultural Quarter or Clarendon Park</li></ul>	Police Residents Residents Residents
3.	<b>Community Safety Update</b>	
	<ul style="list-style-type: none"><li>The meeting noted an update from Community Safety including current priorities, knife crime strategy, enforcement to address ASB at ex-NCP car parks, team roles and specialisms, work with the police and partner agencies.</li><li>No actions to note</li></ul>	

4.	<b>City Warden Update</b>	
	<ul style="list-style-type: none"> <li>The meeting noted a written update from the City Warden Team – <b>Appendix A</b></li> <li>Request to check abandoned vehicle with no MOT on corner of West Avenue and Montague Road.</li> </ul>	CW

5.	<b>Highways update</b>	
	<ul style="list-style-type: none"> <li>Update noted from Highways including update on previous actions, car parks and parking in the city centre, parking patrols and enforcement and Granby Street developments.</li> <li>Request to look into options to close off ex-NCP car park entrances to deter ASB.</li> <li>Request for a review of the St Johns project at 1 month after implementation and in Summer 2026, to determine the knock-on effects to the surrounding streets.</li> <li>Request for update on possible changes to TRO in Castle View.</li> <li>Request for the Phoenix to be used for the St Georges area consultation drop-in session.</li> <li>Request to check lighting at St Georges and Town Hall Square.</li> <li>Request for traffic calming measures at Granville Road car park due to misuse by drivers when empty.</li> <li>Request to relocate bench seating in front of Sainsburys on Granby Street.</li> <li>Request to repair bench on Queens Road.</li> <li>Request to remove wands at the junction of Montague Road and Queens Road.</li> <li>Request for an update on the Queens Road safety scheme.</li> <li>Request for information on gutter/gulley cleaning for Clarendon Park.</li> <li>Request for an update on concrete lighting column checks on West Avenue.</li> <li>Request for email address to report bus stop issue of audio buttons not working.</li> <li>Residents to report parking hot spot areas to Cllrs or <a href="mailto:parking.enforcement@leicester.gov.uk">parking.enforcement@leicester.gov.uk</a></li> </ul>	Highways Highways Highways Highways Highways Highways Highways Highways Highways Highways Highways Highways Highways Highways Highways Residents

6.	<b>Ward Community Budget</b>	
	<ul style="list-style-type: none"> <li>Ward Funding update:  Ward Funding April 2026 – March 2027: £18,125.00  Number of applications supported to date: 2.  Balance remaining: £15,625.00</li> </ul>	

## **Appendix A – City Warden Update**

### **Clarendon Park**

Bins in the top half of Castle ward are being worked on and are at different stages. This project is ongoing and more FPN's have been issued.

Ongoing patrols on Queens Road are done on a weekly basis.

A few front gardens have been actioned with notices for waste.

### **City Centre**

Community Protection Notices served to private untidy land in the city centre, one specifically had evidence of ASB, fly tipping, drug paraphernalia and graffiti on the building, all the waste has been removed, graffiti painted over and land is now secured.

A Fixed Penalty Notice was issued to a local business for breaching their duty of care, this was following a PACE Interview under caution.

General daily patrols, tackling fly tipping, bins on street, this would result in notices being served to remove bins and investigations into the fly tipping.

Duty of Care notices continue to be issued, high compliance rate.

